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CITY OF MUSCATINE
CITY COUNCIL
BUDGET REVIEW SESSION

MINUTES

CITY HALL CONFERENCE ROOM

February 15, 1989

4:00 p.m.

PRESENT: Councilmembers Sayles, Amerine, York, Harder, Brewer and Phillips

ABSENT: Mayor LeMar and Councilmembers Brewer and Kemp

ALSO PRESENT: Kevin Whittaker, Acting City Administrator; Deb Neels, Director of Finance and Records

Civil Defense Budget

Also present: Tom Kerr, Director of Civil Defense

Tom Kerr reviewed his status report and objectives for fiscal year 1989/90. He indicated that he had been very involved in the new right-to-know law and SARA laws. He reviewed the budget and indicated that the position was now a full time position which necessitated an increase in the per capita amount from \$.23 to \$.33 from the eight (8) communities funding the position. He noted that there had been five incidents during the past year involving Civil Defense. City Council did not have any further questions regarding Civil Defense budget.

Fire Department Budget Review

Also present: Jim Pumfrey, Fire Chief; Dr. Calvin Atwell, M.D.; Steve Dalby, Assistant Chief Fire Marshal; Steve Ziegenhorn and other fire fighters.

Jim Pumfrey started the discussion and indicated that the Fire Department was proposing to acquire defibrillators by the Emergency Medical Service (EMS) function of the Fire Department. He indicated that there were 26 code blue calls in 1987, 17 in 1988 and 4 in 1989. Dr. Atwell indicated that it was very important for the first party to arrive on the scene to have defibrillators the first two to five minutes are critical.

Chief Pumfrey explained that the organizational structure of the Department is now 75% oriented toward fire suppression and 25% toward prevention. As a result of an all day meeting conducted with himself and several members of the Fire Department, they have proposed to reverse this orientation. In order to accomplish this it is proposed that three Lieutenant positions be created in the department and that one additional inspector be hired. This would negate the need for a proposed Deputy Chief position. The primary purpose of this would be to allow more training and emphasis to be placed on fire prevention and would allow the department to initiate the Hazmat Program and obtain data on underground storage tanks. Chief Pumfrey also indicated that he would like to send a newly hired fire fighter to Illinois for training in March. This newly hired fire fighter is due to a vacancy created by the recent retirement of Assistant Chief Leland Rector. It was noted that the operating budget initially proposed \$15,000 for a fire station location study, however, this had been transferred to a Capital account and could be incorporated into a bond issue if an additional fire station is constructed. Steve Dalby reviewed the steps he had taken to organize political groups within Muscatine County to develop an emergency response team for hazardous chemical spills. It is required under OSHA provisions that a qualified hazardous materials team respond to chemical spills. The only designated Hazmat team presently in the area is located in Scott County. As he had met with unsuccessful attempts in the organizational effort he is proposing that the City fund a Hazmat team as first priority.

Golf Course Budget

Also present: Larry Wolf, Director of Parks and Recreation; John Wieskamp, Golf Course Superintendent; Advisory Commission Members, Al Church and Bob Vetter.

John Wieskamp reviewed his status report and proposed 1989/90 budget objectives. He indicated that the Golf Course had a good year and that the proposed extension of the irrigation system to the practice driving range was included under the Capital Outlay portion of the budget. Councilmember York stated that he did not think the green fee increase for senior citizens was equitable as these individuals played during non-peak periods of the week. Al Church indicated that they did receive a senior discount and that they were able to play more rounds than other age segmented groups. Therefore, he felt the increase was warranted. Al Church also complimented John Wieskamp for keeping within the budget during the previous year. As no other significant questions were raised, Council concluded its review.

Cemetery Budget Review

Also present: Jerry Stalkfleet, Cemetery Superintendent and Phil Cook, Advisory Commission Member.

Larry Wolf reviewed the proposed road resurfacing at the east entrance to the Cemetery off Lucas Street and also stated that directional signs within the Cemetery were proposed. He further noted that a primary emphasis during fiscal year 1989/90 would be placed on the expansion or relocation of the existing maintenance building off Lucas Street. Councilmember Harder requested that the 89/90 objectives include a provision for safety. Larry Wolf also indicated that a 3/4 permanent part time position was recommended for the Cemetery. This would allow an additional person approximately six (6) hours per day through the winter season. The recommendation from the Administrator provided for a

permanent 1/2 time position. The difference between the 1/2 time position and 3/4 time position amounted to approximately \$2,100 in additional personnel costs. Jerry Stalkfleet indicated that the Capital Outlay section of the budget included a new backhoe to replace a thirteen year old backhoe. He also stated that a policy needed to be developed regarding the use and rental of tents at the Cemetery. The Perpetual Care Trust Funds were reviewed by Deb Neels. Several Councilmembers indicated that it may be prudent to use some of the interest from the Perpetual Care Trust Funds to hire survey work to plat additional grave sites at the Cemetery. Although the City's Engineering Department could do this work, time appeared to be of the essence. As no further questions were raised regarding this budget, the session concluded.

Boat Harbor Budget


Also present: Steve Gray, Advisory Commission Member

Larry Wolf reviewed the proposed redesign of the slips for the Boat Harbor and indicated that this had first been discussed in 1978-79. Deb Neels stated that several funding options were available to initiate this improvement, however, a bond issue would necessitate a referendum vote. This was due to a change in the tax reform laws of 1986 and also to the fact that the project is in excess of \$75,000. Councilmembers stated that the Riverfront had been improved but the committee formed to initiate a reuse of the former Timarina Buildings needed to meet to plan a strategy. There being no further discussion regarding the Boat Harbor budget, the session was concluded.

Marina Operations

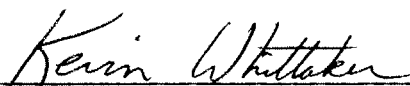
Larry Wolf reviewed the Marina Operations budget and indicated that it would continue at a deficit for the foreseeable future. Councilmembers inquired whether a mobile or portable fuel tank operation could take the place of the dock arrangement. Larry Wolf responded that there were safety considerations involved and that the profit motive for a private independent provider was questionable. He further stated that consideration was given to the old insurance building site as a possible location for dispensing fuel.

The City Council adjourned the budget review session at approximately 9:45 p.m.



Don LeMar, Mayor

ATTEST:



Kevin Whittaker, Acting City Administrator